

# INFORMATION BULLETIN

## WORKFORCE INVESTMENT ACT

Number: WIAB05-100

Date: June 22, 2006

Expiration Date: 6/30/07

69:170:cs:10152

TO: WORKFORCE DEVELOPMENT COMMUNITY

SUBJECT: PY 2005-06 PARTICIPANT AND PERFORMANCE REPORTING

The purpose of this information bulletin is to provide instructions and important dates regarding Program Year (PY) 2005-06 participant reporting under the Workforce Investment Act (WIA). The timeframes outlined herein comply with Department of Labor (DOL) guidance released in Training and Employment Guidance Letter (TEGL) [17-05](#), dated February 17, 2006. Also, this information bulletin highlights general information regarding the Common Measures.

### ANNUAL REPORT

In order to report timely to Congress, the DOL has established the due date for the Annual Report, required under WIA Section 136, as October 1st. To comply with DOL's due date, the State has established a year-end participant and performance reporting timeline. Attachment 1 displays this timeline and highlights important dates related to year-end reporting. Attachment 2 delineates the cohorts of exiters who will be measured for PY 2005 and PY 2006 annual performance.

The June 20, 2006, Individual Participant Data (IPD) transmission is the last IPD transmission that will be matched to the wage record file prior to calculation of the performance measures for the PY 2005 Annual Report. Grantees will have until local transmission of the July 20, 2006, IPD to submit last-minute supplemental outcome data. Please note, the PY 2005 Annual Report reflects outcomes for clients leaving the program prior to September 30, 2005. **The Job Training Automation system will be locked to IPD transmissions at 8:00 a.m. on July 31, 2006**, and final performance for the PY 2005 Annual Report will be processed by State staff.

### COMMON MEASURES

The TEGL 17-05 establishes definitional and policy changes to the WIA performance reporting and accountability system. Please refer to this TEGL for detailed information regarding the WIA performance system. Attachment D, subsection C, reflects the current performance measure definitions.

Briefly, there have been significant changes to the definition of *participant* and *exiter*; and there have been changes to performance calculation methodologies; particularly to

*EDD is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. Special requests for services, aids, and/or special formats need to be made by calling (916) 654-8055 (Voice) or (916) 654-9820 (TTY).*

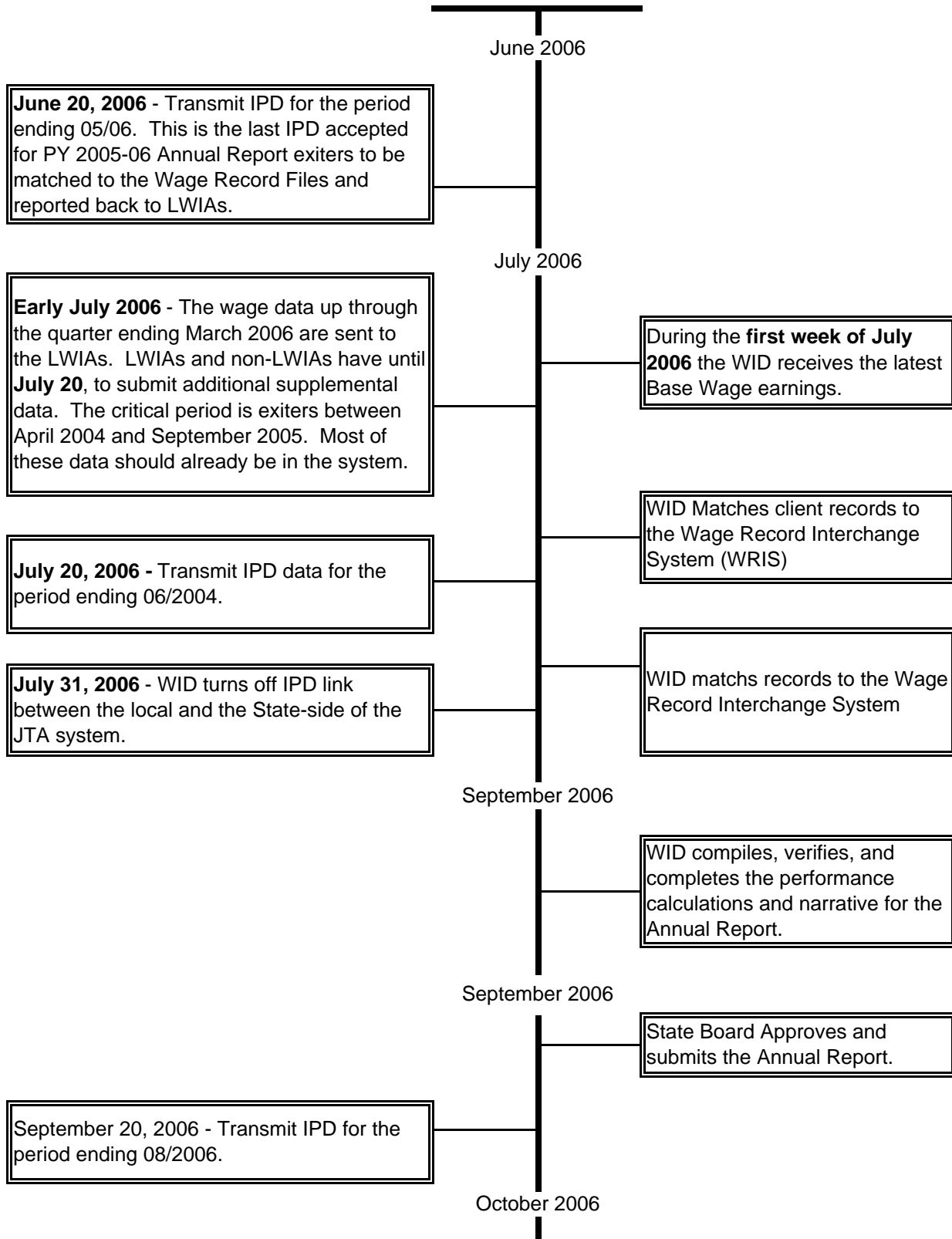
the Retention Rate calculation and the Dislocated Worker Earnings calculation. For Youth, accountability still rests with the original seven WIA Youth performance measures.

If you have questions related to the information discussed in this bulletin, please contact Damien Ladd, Performance Management Unit, at (916) 654-5181. For Job Training Automation (JTA) system questions, please contact the Automation Customer Support Unit's Help Desk at (916) 653-0202.

/S/ BOB HERMSMEIER  
Chief  
Workforce Investment Division

Attachments

## WIA PY 2005-06 YEAR END PARTICIPANT REPORTING TIMELINE



## Time Periods to Be Reported in the WIA Annual Reports for PY 2005 and PY 2006

	Annual Report PY 2005	Annual Report PY 2006
<b>Due Date:</b>	October 1, 2006	October 1, 2007
<b>Reporting Item</b>	<b>Time Period (Exit Cohort) to Be Reported</b>	
Total Participants	7/1/05 to 6/30/06	7/1/06 to 6/30/07
Total Exiters	4/1/05 to 3/31/06	4/1/06 to 3/31/07
Youth Diploma or Equivalent Rate	4/1/05 to 3/31/06	4/1/06 to 3/31/07
Skill Attainment Rate	4/1/05 to 3/31/06	4/1/06 to 3/31/07
Employer Customer Satisfaction	1/1/05 to 12/31/05	1/1/06 to 12/31/07
Participant Customer Satisfaction	1/1/05 to 12/31/05	1/1/06 to 12/31/07
Entered Employment Rate	10/1/04 to 9/30/05	10/1/05 to 9/30/06
Credential and Employment (Adults/Dislocated Workers) or Credential Rates (Older Youth)	10/1/04 to 9/30/05	10/1/05 to 9/30/06
Six Month Retention Rate	4/1/04 to 3/31/05	4/1/05 to 3/31/06
Six Month Earnings Change or Earnings Replacement	4/1/04 to 3/31/05	4/1/05 to 3/31/06
Younger Youth Retention Rate	4/1/04 to 3/31/05	4/1/05 to 3/31/06
Placement in Nontraditional Employment, Wages at Entry to Employment, Entry into Training-Related Employment	10/1/04 to 9/30/05	10/1/05 to 9/30/06
<b><u>Common Measures</u></b>		
Youth Placement in Employment/Education	10/1/04 to 9/30/05	10/1/05 to 9/30/06
Youth Attained Degree/Certificate	10/1/04 to 9/30/05	10/1/05 to 9/30/06
Youth Literacy/Numeracy Gains	7/1/05 to 6/30/06	7/1/06 to 6/30/07
12-Month Retention	10/1/03 to 9/30/04	10/1/04 to 9/30/05
12-Month Earnings Change or Earnings Replacement	10/1/03 to 9/30/04	10/1/04 to 9/30/05